Overview

• Announcements and housekeeping
• Programs of Study
• Evaluations
• Special Registrations
• Minimum Registration

Overview (continued)

• Graduate Full-Time Status
• Graduation – April 2013 deadlines
• Time Limit
• Terminations
• Petitions

Remember to update "coursework" template and "other requirements" template prior to admitting new class of students on GS02.

No students are automatically deleted when depts receive Jan report each year.

New ETD information and URLs on ETD website.
Termination Reasons –
Reorganization in P&P

- Student Progress
  - Failure to satisfactorily complete the conditions of acceptance
  - Failure to fulfill Minimum Registration requirement
  - Failure of departmental comprehensive examination
  - Failure of final oral examination (defense of dissertation or thesis)
  - Two consecutive unacceptable evaluations
    - Failure to make satisfactory progress
    - Failure to complete within the time frame (5 years for master’s, 8 for doctorate)

Termination (continued)

- Course Participation/Curriculum
  - For example, if a student is not engaging in required group work, what language would best describe this scenario?
- Honor Code and Ecclesiastical Endorsement
  - Violation of the university’s standards of conduct or Honor Code

Disruptive Students

- Link to University policy regarding disruptive students:

These were suggested categories for terminating a student. Discussion deemed that it was best to let each dept. determine as appropriate and put in their respective department handbook

For your information.
Department Handbook

- Each department should have a statement that includes reasons a student may be terminated:
  - Endorsement
  - Time Limit
  - Evaluations
  - Minimum Registration
  - Etc.

Students Acknowledge Handbook

- Departments could have students sign their handbook to ensure they have read and understand it.
- A quiz on the content of a department handbook could easily be incorporated in a department orientation or seminar.
- Other ideas?

Discussion on Plagiarism

- Discuss what guidelines are used within each discipline to teach students about academic honesty.

Departments can update as needed. You can raise the bar and ask for requirements beyond the university minimums.

Discussion noted that most departments cover this topic and ethics in seminars, courses, or department orientations. Often advisors are the key instructors of good academic honesty and integrity.
Discussion on Ethics

- How are ethics addressed in your discipline?
- What formal procedures do you have in covering this topic?
- Do you know of university resources we could share with each other?